



**COVID-19 RISK ASSESSMENT TEMPLATE FOR SHIRESHEAD AND FORTON CRICKET CLUB
2021 SEASON (Updated APRIL 2021)**

	Shireshead and Forton Cricket Club - Covid-19 Risk Assessment
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What are the Transmission of COVID-19

hazards?		
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
People Management and Communication		
1	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	<ul style="list-style-type: none"> • Check for symptoms of COVID-19. Those who are symptomatic and/or living in a household with a possible COVID-19 infection should remain at home and follow UK Government guidance. • Follow UK Government guidance on shielding and protecting people who are clinically extremely vulnerable from COVID-19 if it applies. • Personal hygiene measures should be carried out at home before and after cricket activity. • SFCC will encourage all participants to report any infection of their household to the NHS Test and Trace system following use of the facility to limit the spread of the virus. • E-mail message to all members reinforcing this. • WhatsApp message to Players and Committee.
2	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	<ul style="list-style-type: none"> • No hospitality on offer during or after the game at the time of writing so no measures required. • Opposition to be contacted ahead of game by team captain and reminded of conditions. • Time spent congregating at the venue will be limited before activity begins by reminding all participants of start time. Meet 30 minutes before the start. • Meet-up times will reflect this. (Meet at 1.30pm) • Participants will arrive changed into cricket kit and ready to begin. • Participants will exit whilst maintaining social distancing.

3	A plan for where parents and players will sit whilst watching cricket activities.	<ul style="list-style-type: none"> • No spectators allowed. • Two players' 'bubbles' set out in different areas and signage to remind participants.
4	Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.	<ul style="list-style-type: none"> • All players encouraged to bring their own personal hand sanitisers for use during the game. • Hand sanitising signage provided. • Hand sanitiser stations will be provided for players.. • Paper towels provided. • Access to toilets will be clearly defined (via home changing rooms) and through pavilion rear entrance for females.
5	Staff and volunteer training to support the implementation of the plan, with suitable training records.	<ul style="list-style-type: none"> • All Committee members briefed ahead of resumption of cricket. Committee member acting as official on match days and responsible for contacting away team.
6	Travel to and from matches (home and away fixtures)	<ul style="list-style-type: none"> • Car sharing now allowable in accordance with the government guidance for safer travel.
Buildings		
7	Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.	<ul style="list-style-type: none"> • The pavilion will be open, the double doors at the front to remain open throughout until closing time. • Back door will be opened to provide access to toilet for females only. • Changing room doors will remain open during the game.
8	Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.	<ul style="list-style-type: none"> • Changing Rooms to be open with a maximum occupancy of 5 people. • Indoor tables for hospitality, 4 x 6 people • Area in the main pavilion for 2 umpires.

9	Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.	<ul style="list-style-type: none"> • Entry to the pavilion for indoor hospitality through the front doors & exit by the back door.
10	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	<ul style="list-style-type: none"> • Players will be required to return to their cars in this eventuality. • The veranda may be used to shelter from rain as this is open on three sides, 2-metre distance should be maintained. • Gazebo with open sides will be provided for away team, 2-metre distance to be maintained.
Social and Hospitality Areas		
11	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	<ul style="list-style-type: none"> • During all cricket, an attendance register will be kept which includes contact details for contact tracing if required. • QR code displayed at a number of locations to register via the NHS app. • This will be facilitated by home and away teams providing team details on the league card. • Team captain will maintain contact details of opposition captain should there be any subsequent issues. • Only one person to operate scoreboard laptop.
12	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	<ul style="list-style-type: none"> • 4 tables set up outdoors for hospitality. • Table Service Only.
13	Steps taken to minimise time and the number of people at the bar.	<ul style="list-style-type: none"> • The bar will open but table service only.

14	Steps taken to minimise contact points at payment or around the hospitality space.	<ul style="list-style-type: none"> • Monies will be collected at the point of order.
15	Suitable PPE provision and training for staff and volunteers.	<ul style="list-style-type: none"> • PPE available. • Gloves and masks to be provided for those engaged in cleaning duties.
16	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	<ul style="list-style-type: none"> • Table service only with customer's taking their own drinks from a tray. • Cleaning of tables between customers. • Glass washer
17	Deep cleaning strategy to minimise COVID-19 transmission risk	<ul style="list-style-type: none"> • Toilet areas to be cleaned prior to and after each match. • Cleaning materials and paper towels provided. • Changing Rooms cleaned between each group of player using
18	Daily cleaning strategy to minimise COVID-19 transmission risk.	<ul style="list-style-type: none"> • Toilet areas to be cleaned prior and after each match. • Changing Rooms cleaned between each group of player using •
19	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	<ul style="list-style-type: none"> • Toilet areas to be cleaned prior and after each match. • Changing Rooms cleaned between each group of player using •
Hygiene and Cleaning (including shared cricket kit)		
20	Materials, PPE and training that you have provided to your staff for effective cleaning.	<ul style="list-style-type: none"> • Masks, gloves and appropriate cleaning materials to be provided to those engaged in cleaning duties. • Regular cleaning of equipment and the facility will take place, particularly between one group finishing, and the next group starting.
21	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	<ul style="list-style-type: none"> • The toilets will remain open for use by players and officials. • Hot water, hand sanitiser, soap and paper towels will be provided. • Waste bins will be provided for used paper towels and sanitisers.

		<ul style="list-style-type: none"> Toilets will be regularly cleaned.
22	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	<ul style="list-style-type: none"> Hand sanitising station will be provided for players and spectators.
23	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	<ul style="list-style-type: none"> Wipes for the ball and stumps will be provided. Hand sanitiser will be provided for players.
On field (playing) risks and mitigation		
24	On field playing strategy to minimise Covid-19 transmission via players	<ul style="list-style-type: none"> Cricket activity must take place outdoors only. Hand sanitiser to be used at all breaks in activity and prior to any food or drinks. Players will remain socially distanced at all times (wicket keepers & slip fielders at 1m+). A 'hygiene break' should take place every six overs or every 20 minutes and should include hand sanitisation and the cleaning of the ball. Social distancing must always be maintained including during celebrations and breaks.
25	On field playing strategy to minimise Covid-19 transmission via equipment	<ul style="list-style-type: none"> Limit the sharing of equipment, but if shared, strict hand hygiene to be adhered to. No sweat or saliva is to be applied to the ball at any time.

		<ul style="list-style-type: none"> • Batters to clean their bat when leaving the field of play. • The ball must be immediately returned to the bowler, not passed between players.
26	Match strategy - officials	<ul style="list-style-type: none"> • Umpires are not to handle the ball at any point of the game, leaving it at the stumps during breaks. • Bowlers should not hand anything to the umpire.
27	Food and drink for players	<ul style="list-style-type: none"> • In line with current UK Government guidance, SFCC will not prepare food for participants. • Individuals should bring their own food and drink for 'teas'. • Water bottles or other refreshment containers should not be shared.
28	Handling of cash	<ul style="list-style-type: none"> • Handling of cash should be kept to a minimum. • Hand sanitizers available after the handling of cash
	What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.
	Who might be harmed?	Facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
Preparing Your Buildings		
29	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	<ul style="list-style-type: none"> • Venue to be checked regularly by committee members. • Intruder alarm to be set when vacant.
30	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	<ul style="list-style-type: none"> • Venue to be checked regularly by committee members. • Intruder alarm to be set when vacant.

31	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	<ul style="list-style-type: none"> • Changing rooms open from 22nd May following a deep clean & risk assessment • Playing area and surrounds inspected and prepared ahead of the first game on 23rd April 2021. • This will be checked and maintained regularly throughout the season.
	What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.
	Who might be harmed?	First aiders, facility users, staff, volunteers and visitors
	Controls required	Action Taken by the Club
First Aid		
32	Check that your first aid kits are stocked and accessible during all activity.	<ul style="list-style-type: none"> • First aid kit will be available in the kitchen. • Away changing room will be accessed in an emergency for a casualty where they can be isolated pending the arrival of medical support.
33	What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	<ul style="list-style-type: none"> • Relevant guidance has been circulated via e-mail and WhatsApp. • Further Committee Meeting scheduled for 27th May 2021 where Covid-19 playing guidance will be an agenda item. Amendments and adjustments made at the meeting and also when any issues or initiatives arise.
34	If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	N/A

	What are the hazards?	Pitches or outfield are unsafe to play on
	Who might be harmed?	Players, officials, ground staff
	Controls required	Action Taken by the Club
Preparing your Grounds		
35	Safety checks on machinery, sightscreens and covers.	<ul style="list-style-type: none"> Playing area and surrounds inspected and prepared on by 17th April 2021. This will be checked and maintained regularly throughout the season. Sightscreens checked. Covers checked
36	Check and repair of any damage to pitches and outfields.	<ul style="list-style-type: none"> Done pre-season
37	Surfaces checked and watering regime adjusted based on lack of rainfall.	<ul style="list-style-type: none"> Completed prior to 17th April 2021 (first scheduled match).
38	Additional measures to be taken by ground staff and members in preparing the ground & club ahead of the season.	<ul style="list-style-type: none"> Work prior to season start and from henceforth will be undertaken by no more than three members who will remain socially distanced when undertaking work. After 17th April grounds work continue to maintain and prepare for season with following conditions: <ol style="list-style-type: none"> Ground work will be under the supervision of a Committee member when conducted. Rule of six to apply. To allow this, members will attend at different times (shift roster communicated and agreed in advance). Gap between the shifts to avoid mixing at changeover. Social distancing will be applied at all times.

		<ol style="list-style-type: none"> 6. All work undertaken in groups will be outdoors. 7. Equipment (mowers etc.) will be sanitised if used by more than one person. 8. Indoor cleaning of toilets, pavilion etc. will be undertaken by no more than one person per room. 9. All members to be reminded of their responsibilities 10. Toilet facilities will be available but cleaned before and after the session and between shifts.
	What are the hazards?	Retrieval of cricket balls from gardens or adjacent fields
	Who might be harmed?	Players
	Controls required	Action Taken by the Club
39	Identify your own control measures required.	<ul style="list-style-type: none"> • Care to be taken when negotiating fence. • Gates / stiles to be used. • Only 2 people to access gardens to search for ball. • Spare balls to be available each match.

	What are the hazards?	Damage to vehicles in parking area
	Who might be harmed?	Players & spectators

	Controls required	Action Taken by the Club
40	Identify your own control measures required.	<ul style="list-style-type: none"> • Vehicles parked at own risk. • Signage in place. • Players and visitors encouraged to park at the SFCC car park

	What are the hazards?	
	Who might be harmed?	
	Controls required	Action Taken by the Club
41	Identify your own control measures required.	